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"COUNSELING TIPS"

1. Counselor must establish a relationship with counselee in which counselee will feel comfortable and at ease.
2. Counselee must believe that counselor genuinely cares about him.
3. Counselor should not focus "exclusively" on the problem at hand but on the overall well being of the counselee.
4. Counsel with compassion, respect, and sincerity. Must never give impression of being superior to one being counseled. Avoid giving impression of being the "authority" on this subject.
5. Counselor should always attempt to "place himself in counselee's shoes."
6. Counselor should think about his own temptations and be humble enough to share some personal experiences regarding this subject.
7. Counselor must always be tactful, gentle, and tender.
8. Counselor must always weigh his words carefully, speak graciously.
9. When counselor is unable to definitely answer counselee's question, counselor should admit his limitation. "I don't know the answer, but I shall attempt to get you an answer."
10. Offer to pray with counselee.
11. Be a good listener. The greater part of counseling will always consist of listening.
12. Assure confidentiality of this meeting and what has been said.